

BROOME PARISH COUNCIL

Clerk to the Council: – Mrs Beverley. J. Drew
Leywood, 4 Mill Lane, Wolverley, DY11 5TR
01562 850435 – clerk@broomeparishcouncil.gov.uk

Chairman – Cllr. Amanda Allen

To the members of Broome Parish Council:-

You are duly summoned to attend the Annual Meeting of Broome Parish Council to be held on Wednesday 13th May 2026, 7.30pm, Broome Village Hall.

AGENDA

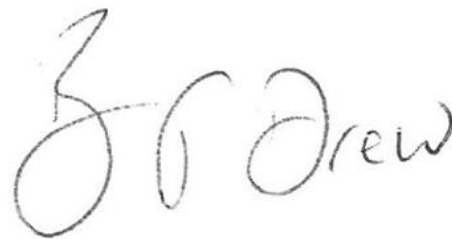
- 1. Election of a Chairman for 2026 – 2027.**
- 2. Chairman's Declaration of Acceptance of Office.**
- 3. Election of a Vice-Chairman for 2026 – 2027.**
- 4. Apologies.**
- 5. Declarations of Interest and Dispensations.**
- 6. Public Question Time.** (The meeting is adjourned for any member of the public to give their views on any agenda item or to raise issues for future consideration at the discretion of the Chairman).
- 7. Minutes of the last meeting held on 28th January 2026.**
- 8. To approve appointment of Lengthsman.**
- 9. To approve appointment of Contractor for Bin Emptying.**
- 10. District / County Councillors Reports.**
- 11. Police Report.**
- 12. Planning Report.** (to consider the spreadsheet and note any applications since the last meeting and appoint Planning sub-committee)
- 13. To note agreed Code of Conduct.**
- 14. To note the adopted Financial Regulations.**
- 15. To note the adopted Standing Orders.**
- 16. To adopt the ICO Model Publication Scheme.**
- 17. To approve the Risk Register Log 2025 – 2026.**
- 18. To agree Insurance Renewal.**
- 19. To review Internal Audit Report.**
- 20. To review Fixed Assets Register.**

21. Financial Matters;

- a) Adoption of the Accounts and Approval of Annual Return.
To approve the accounts for the year 1st April 2025 – 31st March 2025,
 - (i) To approve the Certificate of Exemption
 - (ii) To approve the Annual Governance Statement (Section 1)
 - (iii) To approve the Annual Accounting Statements. (Section 2)
 - (iv) To approve the dates for the Exercise of Public Rights
- b) To consider bank reconciliation and bank statements since last meeting.
- c) To undertake budget monitoring.
- d) To approve schedule of Accounts for Payment.

22. Date of Next Meetings:

2nd September 2026
9th December 2026

A handwritten signature in dark ink, appearing to read 'B J Drew'.

Beverley J Drew
Clerk to Broome Parish Council
7th May 2026