

BROOME PARISH COUNCIL

Chairman – Cllr Nick Norton

Clerk – Mr Marcus J. Hart

Minutes of the Meeting of Broome Parish Council Held on Wednesday 15th May, 2019 at Broome Village Hall at 8:00pm

Present:-

Cllr Nick Norton (NN) (Chairman),
Cllr Don Billington (DB) (Vice-chairman),
Cllr Sherida Breeden (SB),
Cllr Michael Clarke (MC),
Cllr Warren Edwards (WE),
Cllr Mark Billingham (MB),

Also, present were Mr Marcus Hart (MJH) (clerk), District Councillor Ian Hardiman (IDH) , PCSO Catherine Palmer (until 8:13pm), Mr William Waldron (WW) (lengthsman) and 1 member of the public.

1. Apologies:-

Cllr. Warren Edwards District Councillor Lisa Jones (LJ) also conveyed his apologies.

2. Election of Chairman for 2019-2020

Proposed by Cllr. Don Billington and seconded by Cllr. Sherida Breeden.

3. Election of Vice-Chairman for 2019-2020

Proposed by Cllr. Nick Norton and seconded by Cllr. Mark Billingham.

4. Declarations of Interest:-

None.

5. Public Question Time:-

The one member of the public present if asked we would be discussing Smartwater and the chairman indicated that we would be at agenda item 25.

DP indicated there were volunteers who litter picked along the Belbroughton Road and there was a discussion if Broome Parish Council could do this in our Parish. It was agreed that DB and MJH would liaise with our litter picker Mark Jones to see if he could do further work outside of the 30 mph zones. MJH felt that he would be able to as other Parishes tasked their litter pickers with doing this. MJH advised that he felt we would not be able to coordinate

volunteers doing this but there was nothing to stop them from doing this themselves.

6. Minutes of the Previous Meeting:-

These were agreed as a true and accurate record and signed by the Chairman.

7. Police Report:-

PCSO Catherine Palmer apologised on behalf of the Kidderminster East SNT, for not being present but that she was reporting on their behalf. PCSO Palmer then said there was nothing to report.

NN asked about reporting vehicles driving with drivers possibly under the influence of drugs and PCSO Palmer advised to report anything to the 101 number. It was noted there were over 100 cannisters along Broome Lane near the junction of the A450, just after Broome Lodge Farm which was Nitrous Oxide.

8. District Councillor's Report:-

Cllr. Ian Hardiman gave the following report on behalf of the Wyre Forest Rural councillor team:-

Wyre Forest Issues

Kidderminster Train Station

Work on the £4,000,000 transformation and redevelopment of Kidderminster train station continues.

Worcester Street

Work to enhance the public realm and improve the infrastructure on Worcester Street has now commenced. This is a £2 million capital investment between the GBSLEP and County and District Council working collaboratively to lead the way in attempting to get the land holdings in that area to act differently and redevelop the redundant empty shop units. We would like to see more accommodation and in particular affordable housing in this area as it is a sustainable location. We have made an application to the Chancellor's £675 million to support further regeneration in this area as this is exactly what we need to get this scheme off the ground from a Council perspective as these regeneration issues especially transforming brown field sites always come down to matters of viability.

Crown House

We are just awaiting the tenant Tellereal Trillium to commence with the demolition. They have recently appointed a demolition contractor and so work should start on site imminently.

Capital Portfolio Fund

We have recently announced that we have purchased Forest House, from WFCH which is for business units. We are also investing in 9 business units on the Silverwoods Estate which are about to commence being constructed and we have purchased the former Brinton building and the Riverside parade of shops in Kidderminster town centre which demonstrates our clear investment commitment to the Wyre Forest.

Green Street Depot

Work is progressing well on this £3 million capital scheme which will see a brand new fit for purpose customer service centre and major investment in the depot site. This project will make a circa £20k revenue saving overall to the Council.

Elections

All out elections took place on Thursday, 2nd May for all 33 seats on WFDC. We are pleased to say that we were all duly elected, Lisa retaining Stephen's seat for the Conservatives.

The makeup of WFDC is now as follows:-

Conservatives	14
Independent Community Health Concern	8
Independents	5
Liberal Democrats	3
Labour	2
Green	1

Annual Council will meet on 22nd May to set up the new council for the next 4 years and appoint the leader of the council and committee chairman and vice chairman. There will be a 'progressive alliance' running the Council, made up of all parties and the independents but without the Conservatives.

Broome Issues

We have been dealing with the usual routine casework, reporting litter on the main A roads and along the country lanes and also fly tipping which has been quite prevalent, but slowed down more recently and dealing with planning issues.

9. County Councillor's Report:-

MJH gave the following report:-

Broome Issues

I am chasing WCC highways officer Paul Green regarding Watery Lane and the reinstatement of the bank where the road meets the stream.

As reported last time, I have also shown Paul the issue of flooding on Egg Lane and the mud and water on the road and Paul is still looking into this.

Assisting Phil Abel regarding WCC and the requirement to reinstate the pavement. I have raised the matter with WCC that the pavement was already damaged before Mr Abel built his new wall and I was able to provide photographic evidence to WCC to this effect. WCC have orally conceded that Mr Abel won't need to do any work to the pavement and that they will reinstate the pavement.

Strategic Issues County Wide

Work continues to set up the wholly owned company for Children's Social Care. It will be October 2019 when the company is completely set up and for economies of scale and more importantly to improve outcomes for children Education and Special Needs and Disabilities (SEND) will go in to the company as well.

Wyre Forest Issues

The public realm work for Kidderminster Town Centre is progressing and should be completed by the autumn.

Work on Kidderminster Train Station continues and should be completed by the end of this year.

If you have any issues that you need me to address then please do not hesitate to get in touch.

10. Matters Arising:-

None.

11. Lengthsman's Update:-

WW reported that next month he will have done all of the pavements in the Parish with approximately 12 hours below Hackman's Gate left to do.

12. Councillors Complaints:-

There was a discussion about the overgrowth outside Cloisters which is obstructing the road. NN agreed that he would have a polite word with the owner.

13. Co-option to Vacancy:-

It was agreed to formally advertise the vacancy on the Parish Notice Board, on the website and in the Broadcast magazine, with a view to co-opting at the September meeting, subject to a successful applicant.

14. Planning:-

The planning schedule was duly circulated and there had been two applications since the last meeting and there were no outstanding applications requiring determination.

It was duly agreed that MB, SB and MC would therefore be the planning sub-committee for the next quarter.

15. Financial Report:-

The financial spreadsheet was duly circulated, together with the bank statements. It was agreed that the bank statements balanced and agreed with the spreadsheet.

The annual accounts and risk were duly approved a and b and MJH spoke briefly in respect of the annual accounts and the 2018-2019 AGAR return which now approved would be sent to the internal auditor.

Approved for payment at the meeting were as follows:-

£192.05 to Bill Waldron – lengthsman payment
£232.62 Worcestershire CALC annual payment
£233.37 BHIB annual insurance
£55.00 Diane Malley Internal Audit Fee
£70.00 Peter Malley for Data Controller Fee

16. To approve the Risk Register for 2018-2019

This was duly approved.

17. To approve the Standing Orders for 2018-2019

These were duly approved.

18. To note the Code of Conduct

This was duly noted.

19. To note the Financial Regulations and Insurance Requirements

These were duly noted.

20. To approve the actions taken and processes and templates to be used to comply with the GDPR coming into force on 25th May, 2018

These were duly approved.

21. Meetings attended:-

None.

22. Footpaths Officer Report:-

WE was not present and there was therefore no report from WE but NN did give a brief report indicating that he had repaired some minor works and reported others as he had been advised by the WCC countryside service that the contractor Ringway would have to repair them.

23. Correspondence:-

The schedule was duly circulated and noted.

24. Councillor's Reports:-

SB congratulated NN and WW for putting the new Broome sign up.

25. Smartwater:-

There was a discussion about this matter. It was agreed that we did wish to proceed with this scheme and MJH reported that he had liaised with Michael Simpson since the January meeting and he confirmed that the PCC's offer to pay for 25% of the packs if the Parish Council ordered packs that equated to one per household for a minimum 70% of the Parish.

MJH advised that there were 126 properties in the Parish which would mean that 70% of properties would be 88 and they are £10.68 each which would be a cost of £939.84 and with a reimbursement of £234.96 from the PCC would mean a £704.88 cost to the Parish Council and with an allocated budget of £600 which was precepted for in January plus a grant of £500 from the County Councillor's Divisional Funding this sum was well within the allocated budget.

It was agreed that the pack would be offered free of charge to every household.

It was agreed for MJH to place the order, and then we could liaise over email to arrange two dates on a Sunday for distribution of the packs at the village hall when we have a timescale for delivery. It was agreed that we would

advertise in Broadcast and produce a flyer for delivery to every household within the Parish of Broome.

There was a brief general discussion about how the scheme worked.

26. Emergency Plan:-

It was agreed to take this matter off the agenda and not to proceed with this further at this stage but put this on the risk register.

27. Parish Localism Fund:-

MJH advised that we will have until 31st January, 2020 to apply in this financial year but stressed it was important that we spent all of the funds that we had received thus far.

28. Date of Next Meetings:-

Wednesday, 4th September, 2019 at 7:30pm
Wednesday, 4th December, 2019 at 7:30pm

Meeting closed at 9:08 pm.

Signed.....(Chairman)

Dated.....